

OCRID Board Meeting October 12, 2021

Virtual Meeting Minutes

APPROVED 11/16/2021

Called to Order at 7:21 PM (QUORUM)

As of July 1, 2021	7/13/21	8/10/2021	9/14/2021	10/12/2021
OCRID Board of Directors' Roll-Call	Virtual Mtg	Virtual Mtg	Virtual Mtg	Virtual Mtg
President, Chelsea Sudar	P	P	P	P
Director of Programming , David Shanahan	P	P	A	P
Director of Finance , Janna Chadwell	P	P	P	A
Director of Meetings , Vicky Emerson	P	P	P	P
Director of Membership , Amanda Gallof	P	A	P	P
Director of Communications , Chelsey Ingalls	P	A	A	VACANT
Director of Community Relations , Julia Finocchi	P	P	P	A
Committees				
CMP BoD Liaison: Kara Bull	P	A	A	P
CMP Committee: Shalene Germani, Sara Yurkovic	-	-	-	-
PPM Chair: -	-	-	-	-
PPM Committee: -	-	-	-	-
Awards Chair: -	-	-	-	-
Awards Committee: -	-	-	-	-
Conf. Planning BoD Liaison: David Shanahan	P	P	P	P
Ed. Interpreter BoD Liaison: Julia Finocchi	P	P	P	A
Ed. Interpreter Committee: Phyllis Adams, Kelli Heneri, Chelsey Ingalls, Colleen Ticherich	-	-	-	-
Bylaws Chair: Pam Brodie	-	-	-	-
Bylaws BoD Liaison: Vicky Emerson	P	P	P	P
Bylaws Committee: Arriana Bedgood, Sara Bianco , Jordan Reusser, Jean Parmir	-	-	P	-
Mentorship BoD Liaison: Vicky Emerson Mentorship Committee: Kara Bull, Dru Gentner	P	-	P	P
Licensure/Standards BoD Liaison: David Shanahan	P	P	P	P
Licensure/Standards Chair: Jay Gates & Anne Donnelly Licensure/Standards Committee: Linda Adams, Rebecca Conrad Adams, Arriana Bedgood, Sara Bianco, Priscilla Doudt, Jean Mendis, David Shanahan	-	-	P	-
Visitors				

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Officer Reports

❖ President, Chelsea Sudar (*present*)

1. Presidents' Council (PC)
 - a. Region III Rep - no update yet
 - b. *Next meeting with Carolyn Ball on October 24th at 6pm EST*
2. Chelsey Ingalls - **no longer on the board, Director of Communications is officially vacant**
3. FY 2021 report has been sent to RID
4. Town Hall meetings are scheduled and advertised! Bylaws committee will have one hour to present/gather comments and the Standards & Licensure Committee will have one hour, per Town Hall advertisement.
5. Region III Conference planning continues!

➤ Action Items

- ACTION ITEM# A2021.08.10.01: (Chelsea Sudar, President) Due: 9/14/2021 - **Completed 10/12/2021**
Email Julia Finocchi, Education Interpreting Committee Liaison to ask for a presentation to the Board.
UPDATE: Postponed until Nov 2021 possibly.
- ACTION ITEM# A2021.08.10.02: (Chelsea Sudar, President) Due: 9/14/2021 - **Completed 9/14/2021**
Email David Shanahan, Standards & Licensure Committee Liaison to ask for a presentation to the Board.
- ACTION ITEM# A2021.08.10.16: (Chelsea Sudar, President) Due: 10/14/2021 - **Completed 9/14/2021**
Post notification to the website that OCRID is hosting Region III Conference in 2022 but will not have a Fall 2021 Conference.
- ACTION ITEM# A2021.08.10.17: (Chelsea Sudar, President) Due: 10/14/2021 - **Completed 9/14/2021**
Create a Town Hall Meeting flyer & reserve Zoom links to email to the BoD and Committees involved.
- ACTION ITEM# A2021.09.14.01 (Chelsea Sudar, David Shanahan) Due: 10/12/21 - **Completed 9/14/2021**
Create and advertise for Upcoming Town Hall Meetings.
UPDATE: Town Hall meetings are scheduled and advertised! Bylaws will have one hour to present/gather comments and S&L will have one hour.
- ACTION ITEM# A2021.09.14.02 (Chelsea Sudar, President) Due: 10/12/2021- **Completed 9/14/2021**
Search email & files for any financial spending transactions/receipts from the past 5 years (2015-present).
Email a response to Janna Chadwell, Director of Finance.
UPDATE: Dir. of Finance has received transactional records from 5/3 Bank.
- ACTION ITEM# A2021.09.14.12 (Chelsea Sudar, President) Due: 9/24/2021 - **Completed 9/24/2021**
Review and provide editing suggestions to the shared EICs letter to the OHDOE.
UPDATE: [Julia Finocchi](#) has received BoD edits and sent the letter to the OHDOE.
- ACTION ITEM# A2021.09.14 (Chelsea Sudar, David Shanahan) Due: 10/12/21- **Completed 10/12/2021**
Create and Advertise for Upcoming Town Hall Meetings.
UPDATE: Town Hall meetings are scheduled and advertised! Bylaws will have one hour to present/gather comments and S&L will have one hour.
- ACTION ITEM# A2021.09.14.18 (Chelsea Sudar, President) Due: 9/14/2021 – **Completed 9/14/21**
Email David Shanahan, BoD Liaison to contact Jay Gates about the Standards & Licensure Committee.
UPDATE: David Shanahan has already contacted Jay Gates, new Chair to the S&L committee.
- ACTION ITEM# A2021.10.12.01 (Chelsea Sudar, President) Due: 11/09/2021 -**
Research PPM & Bylaws in regards to sponsoring registration for students/emerging professionals with unused scholarships money.
- ACTION ITEM# A2021.10.12.02 (Chelsea Sudar, President) Due: 11/09/2021 -**
Finalize plans for running the Town Hall meeting with David Shanahan and the S&L committee.
- ACTION ITEM# A2021.10.12.03 (Chelsea Sudar, President) Due: 10/24/2021 -**
Respond to the finalized survey from David Shanahan.
- ACTION ITEM# A2021.10.12.04 (Chelsea Sudar, President) Due: 11/09/2021 -**
Send out a Newsletter via Constant Contact updated.
- ACTION ITEM# A2021.10.12.05 (Chelsea Sudar, President) Due: 10/13/2021 -**
Update the flyer posted on OCRID website to include recording of the TownHall meeting & repost.

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Officer Reports continued...

❖ **Director of Programming, David Shanahan** (*present*)

➤ Region III (R3) Conference Updates

- a. Planning committee met most recently on Oct 7, 2021
 - b. Sponsorship: Moses McIntosh no longer able to continue on committee.
 - New Co-Chairs: Susan Harvey & David Shanahan
 - "Call for Sponsorship" will go out Jan 1, 2022
 - Plan to discuss sponsorship levels with Susan Fraker.
 - c. Presenters: We have 5 presenter proposals out of the 24 needed.
 - Still waiting to hear back from Royce Carpenter regarding KeyNote and EndNote presentations.
 - CAABIC (Cincinnati African American/Black Interpreters Collaborative) is still under consideration
 - Susan Harvey is reaching out to some Columbus folks. Will update Board when known.
 - d. Venue: Chelsea Sudar and I are in communication regarding venue and food. She will report on that.
 - e. Conf. Logo: I have emailed Terry Stewart, who is an art instructor at the Ohio School for the Deaf, about possibly having the students create a Logo. Will update when more info comes in.
 - f. Next meeting: November 4, 2021 at 7:15 PM via Zoom (always the 1st Thursday of the month)
- No Professional Development (PD) scheduled for OCRID itself. I believe Julia Finocchi is working on something for Educational Interpreters.

➤ Action Items

- ACTION ITEM# [A2021.07.13.24](#) (David Shanahan, Director of Programming) Due: 8/10/2021 - **Completed 8/10/2021**
"Contact **Email** CMP, Kara Bull for **with** a complete list or revised presenter's contracts for the 2021 Fall Mini Conference."
UPDATE: Dir. of Meeting's original Action Item was worded too vaguely however, the action had previously been completed but not noted for the record.
- ACTION ITEM# [A2021.07.13.25](#) (David Shanahan, Director of Programming) Due: 8/10/2021 - **Completed 10/12/2021**
Create a Conference Planning finance folder on Google Drive.
UPDATE: Chelsea made a Budget folder for the Conference already.
- ACTION ITEM# [A2021.08.10.18:](#) (David Shanahan, Director of Programming) Due: 9/14/2021 - **Completed 10/12/2021**
Create a R3 Sponsorship folder and move items from 2018 planning to that folder.
UPDATE: I actually started that already (along with all the other committee folders)
- ACTION ITEM# [A2021.09.14.01](#) (Chelsea Sudar, David Shanahan) Due: 10/12/21 - **Completed 10/12/2021**
Create and Advertise for Upcoming Town Hall Meetings.
UPDATE: Chels did this already
- ACTION ITEM# [A2021.09.14.03](#) (David Shanahan, Director of Programming) Due: 10/12/2021 - **Completed 10/12/2021**
Search email & files for any financial spending transactions/receipts from the past 5 years (2015-present).
Email a response to Janna Chadwell, Director of Finance.
UPDATE: My emails don't go back 5 years. Anything that is "Financial" related goes to the Director of Finance. Dir. of Finance has received transactional records from 5/3 Bank.
- ACTION ITEM# [A2021.09.14.13](#) (David Shanahan, Director of Programming) Due: 9/24/2021 - **Completed 10/12/2021**
Review and provided editing suggestions to the shared EICs letter to the OHDOE
UPDATE: [Julia Finocchi](#) has received BoD edits and sent the letter to the OHDOE.
- ACTION ITEM# [A2021.10.12.13](#) (David Shanahan, Director of Programming) Due: 2/08/2022 -**
Meet with Susan Fraker to discuss Sponsorship Levels at Sorenson.
- ACTION ITEM# [A2021.10.12.14](#) (David Shanahan, Director of Programming) Due: 11/09/2021 -**
Email John Lestina, Jr. to request his participation on the R3 Planning Committee.
- ACTION ITEM# [A2021.10.12.15](#) (David Shanahan, Director of Programming) Due: 10/21/2021 -**
Email final survey to BoD

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Officer Reports continued...

❖ **Director of Finance, Janna Chadwell** (*ABSENT*) (emailed report)

- Total bank account balance: \$22,522.10
- Taxes: looked everywhere but no written or online tax/financial records are found for the past 2 years. These numbers are needed to properly fill-in the tax documents. We will have to file taxes with what we have. UPDATE: Received the financial statements from 5/3 bank & Taxes were filed on time
- I can't make a Venmo account. It requires a phone number and mine is already in use for my personal account. So is Chelsea Sudar's.
- Action Items

- ACTION ITEM# A2021.08.10.04: (Janna Chadwell, Director of Finance) Due: 9/14/2021 - **Completed 10/12/2021**
Research creating a "PayPal" account so as to automate the Membership Dues to allow automatic payments recurring annually.
- ACTION ITEM# A2021.08.10.06: (Janna Chadwell, Director of Finance) Due: 9/14/2021 - **Completed 10/12/2021**
Research creating a "PayPal" or Venmo account cost and requirements
- ACTION ITEM# A2021.09.14.09 (Janna Chadwell, Director of Finance) Due: 10/14/20 - **Completed 10/12/2021**
Email and call Fifth Third Bank to track down the past 2 – 5 fiscal year financial statements and records of transactions to aid with filing OCRID's taxes properly.
- ACTION ITEM# A2021.09.14.10 (Janna Chadwell, Director of Finance) Due: 10/14/20 - **Completed 10/12/2021**
Email Chelsea Sudar, President with the OhioBusiness.gov tax filing report and receipt of our Non-Profit filing status which will need to be included in our RID FY 2021 report.
- ACTION ITEM# A2021.09.14.14 (Janna Chadwell, Director of Finance) Due: 9/24/2021 - **Completed 10/12/2021**
Review and provide editing suggestions to the shared EICs letter to the OHDOE.
UPDATE: [Julia Finocchi](#) has received BoD edits and sent the letter to the OHDOE.
- ACTION ITEM# A2021.10.12.16 (Janna Chadwell, Director of Finance) Due: 10/24/2021 -**
[Respond to the finalized survey from David Shanahan.](#)

❖ **Director of Meetings, Vicky Emerson** (*present*)

- Due to the sheer nuance of the requests, many action items are incomplete.
- Please give feedback regarding the Action Items email format. Most recent format helpful?
Discussion: Yes.

Motion 2021.10.12.01	Moved by: Emerson, Vicky	Seconded by Shanahan, David
Meeting Minutes 8/10/2021 "Move to lay the minutes of the 8/10/2021 meeting on the table for approval as presented."		
Rationale: protocol & procedure		
Discussion/Correction: none		
Decision: PASS		

Motion 2021.10.12.02	Moved by: Emerson, Vicky	Seconded by Shanahan, David
Meeting Minutes 9/14/2021 "Move to lay the minutes of the 9/14/2021 meeting on the table for approval as presented."		
Rationale: protocol & procedure		
Discussion/Correction: none		

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Decision: PASS

➤ Action Items

ACTION ITEM# [A2021.06.08.09](#) (Vicky Emerson, Director of Meetings) Due: 7/13/2021 - **Completed 10/11/2021**

Record approved meeting minutes 4/13/2021 Motion# 2021.06.08.01

ACTION ITEM# [A2021.06.08.10](#) (Vicky Emerson, Director of Meetings) Due: 7/13/2021 - **Completed 10/11/2021**

Record approved meeting minutes from 3/9/2021 Motion# 2021.06.08.02

ACTION ITEM# [A2021.07.13.09](#) (Vicky Emerson, Director of Meetings) Due: 8/10/2021 - **Completed 10/11/2021**

Correct the meeting minutes from 6/8/2021 and post to the shared Google Drive.

ACTION ITEM# [A2021.08.10.05](#): (Vicky Emerson/Julia Finocchi) Due: 9/14/2021 - **Completed**

Review the 2022 R3 Registration folder & Sara Yurkovic's work from last cancelled conference 2018.

UPDATE: Reviewed and assigned tasks to the R3 Registration sub-committee.

ACTION ITEM# [A2021.08.10.15](#): (Vicky Emerson, Dir. of Meetings) Due: 10/14/2021

Make corrections & post the OCRID Board of Directors Meeting minutes for the following aforementioned dates listed in the minutes of the 7/13/2021 (Minutes 2021.07.13) items: a-mm. with a file naming convention: YYYY.MM.DD OCRID Board Meeting Minutes Approved 8/10/2021."

UPDATE: Still a work in progress.

ACTION ITEM# [A2021.09.14.04](#) (Vicky Emerson, Director of Meetings) Due: 10/12/2021 - **Completed 10/12/2021**

Search email & files for any financial spending transactions/receipts from the past 5 years (2015-present).

Email a response to Janna Chadwell, Director of Finance.

UPDATE: Dir. of Finance has received transactional records from 5/3 Bank.

ACTION ITEM# [A2021.09.14.08](#) (Vicky Emerson, Dir. of Meetings) Due: 10/14/2021

Review and edit the meeting minutes from 8/10/2021.

ACTION ITEM# [A2021.09.14.09](#) (Vicky Emerson, Dir. of Meetings) Due: 10/14/20 - **Completed 10/11/2021**

Email BoD their monthly Action Items to report on during the next BoD meeting

ACTION ITEM# [A2021.09.14.15](#) (Vicky Emerson, Dir. of Meetings) Due: 9/24/2021 - **Completed 10/12/2021**

Review and provide editing suggestions to the shared EICs letter to the OHDOE.

UPDATE: Julia Finocchi has received BoD edits and sent the letter to the OHDOE.

ACTION ITEM# [A2021.09.14.19](#) (Vicky Emerson, Dir. of Meetings) Due: 10/14/20

Take down and organize the Minutes folder that is available to the membership on our website, being careful to re-link each document.

UPDATE: Still a work in progress.

ACTION ITEM# [A2021.09.14.20](#) (Vicky Emerson, Dir. of Meetings) Due: 10/14/20

Re-load each OCRID BoD Business meeting minutes file with attached file links to the newly organized filing structure.

UPDATE: Still a work in progress.

ACTION ITEM# [A2021.10.12.17](#) (Vicky Emerson, Dir. of Meetings) Due: 10/24/2021 -

Respond to the finalized survey email from David Shanahan.

❖ Director of Membership, Amanda Gallof (present)

➤ Membership Totals 2021/2022

2021	Sept	Delta	Oct
Student	1	=	1
Supporting	7	+2	9
Associate	34	=	34
Certified	89	+5	94
Organizational	1	+1	2
Totals	127	+8	135

➤ Need to contact RID members in Ohio who have not yet become OCRID members: In-progress

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> I sent out the Ohio RID email blast & had a few responses saying they'll become OCRID members

> Action Items

ACTION ITEM# [A2021.07.13.07](#) (Amanda Gallof, Director of Membership) Due: 8/10/2021 - **Completed 10/12/2021**

Send email blast to all RID members in Ohio who have not yet become OCRID members.

UPDATE: I sent out the Ohio RID email blast and had a few responses of people saying they'll become OCRID members.

ACTION ITEM# [A2021.09.14.05](#) (Amanda Gallof, Director of Membership) Due: 10/12/2021 - **Completed 10/12/2021**

Search email & files for any financial spending transactions/receipts from the past 5 years (2015-present).

Email a response to Janna Chadwell, Director of Finance.

UPDATE: Dir. of Finance has received transactional records from 5/3 Bank.

ACTION ITEM# [A2021.09.14.16](#) (Amanda Gallof, Director of Membership) Due: 9/24/2021 - **Completed 10/12/2021**

Review and provide editing suggestions to the shared EICs letter to the OHDOE.

UPDATE: [Julia Finocchi](#) has received BoD edits and sent the letter to the OHDOE.

ACTION ITEM# [A2021.10.12.18](#) (Amanda Gallof, Director of Membership) Due: 10/24/2021 -

Respond to the finalized survey from David Shanahan.

❖ **Director of Communications, Chelsey Ingalls** –(ABSENT) report by Chelsea Sudar, President

> Chelsey Ingalls - **no longer on the board, Director of Communications is officially vacant**

> All duties will be split between Chelsea and David.

> Action Items

ACTION ITEM# [A2021.07.13.23](#) (Chelsey Ingalls, Director of Communications) Due: 8/10/2021 - **Completed 10/12/2021**

Post a "Call for volunteers for the Awards/Scholarship" Committee on social media & webpage.

❖ **Director of Community Relations, Julia Finocchi** (ABSENT) (emailed report)

> Sorry for being MIA at tonight's meeting and responding in general to emails. I have been feeling pretty stressed the past couple of months and it has affected my commitment. I know we all have things on our plates, but mine is overflowing. With that said, this email is to let all of you know that I am refocusing and committing to my responsibilities.

> I do not have any updates for the community relation aspect.

> I have reviewed both folders in regard to the R3 areas that I am involved in.

> David Shanahan and I have collaborated and will continue to collaborate in regards to overlaps in the Ed Interpreter committee and Licensure Committee.

> I have searched my folder for financial information for Janna Chadwell, found 1 item, and sent it to her months ago.

> The Ed Interpreter Committee is already aware of the issues Ed interpreters are having transferring out of state licensure to Ohio. It is a work in progress.

> I have a one-on-one meeting with "Whova" tomorrow at 5:30 PM. Everything looks the same feature wise, but I will find out more tomorrow.

> Action Items

ACTION ITEM# [A2021.07.13.22](#) (Julia Finocchi, Director of Community Relations) Due: 8/10/2021

Contact Heidi Gerlosky at Sorenson.

ACTION ITEM# [A2021.09.14.07](#) (Julia Finocchi, Director of Community Relations) Due: 10/12/2021- **Completed 10/12/2021**

Search email & files for any financial spending transactions/receipts from the past 5 years (2015-present).Email a response to Janna Chadwell, Director of Finance.

UPDATE: Dir. of Finance has received transactional records from 5/3 Bank.

ACTION ITEM# [A2021.10.12.19](#) (Julia Finocchi, Director of Community Relations) Due: 10/24/2021 -

Respond to the finalized survey from David Shanahan.

Standing Committees Reports

❖ **Awards/Scholarships Committee** – report by Chelsea Sudar, President (*present*)

Chair: *none yet*

Co-Chair: *none yet*

Member(s): *none yet*

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➤ (not presently active, since Bylaws require minimum of 3 members)

➤ Next Meeting: none scheduled

➤ Action Items

ACTION ITEM# A2021.07.13.23 (Chelsey Ingalls, Director of Communications) Due: 8/10/2021 - **President completed 8/10/21**
Post a "Call for volunteers for the Awards/Scholarship" Committee on social media & webpage.

❖ **Certification Maintenance Program (CMP) Committee** – Kara Bull (present)

Chair: none yet

Co-Chair: none yet

Member(s): Kara Bull, Shalene Germani, Sara Yurkovic

➤ CMP committee has processed a few CMP for Ohio

➤ Reviewing the Region III proposed workshops

❖ **Policies & Procedures Manual (PPM) Committee** – Chelsea Sudar, President (present)

Chair: none yet

Co-Chair: none yet

Member(s): none yet

➤ President desires for the Bylaws committee to first complete their evaluation and recommendation before starting on revision for the PPM.

➤ Next Meeting: none scheduled

Ad-Hoc Committees

❖ **Annual Conference Committee (ACC)** – David Shanahan, BoD Liaison (present)

Chair: David Shanahan

Co-Chair: none yet

Member(s): Region III Planning Committee

➤ Update given in Dir. of Programming report above.

➤ Discussion: Can we use the Awards and Scholarship money to sponsor a student's registration for Region III 2022 conference?

➤ Next Meeting: Nov 4, 2021 @ 7:15 PM

➤ Action Items

ACTION ITEM# A2021.08.10.05: (Vicky Emerson/Julia Finocchi, R3 Registration) - Due: 9/14/2021 - **Completed 10/12/2021**
Review the 2022 R3 Registration folder and 2018 folder from Sara Yurkovic's work from the last conference (2018) that was cancelled.

UPDATE: Both V. Emerson & J. Finocchi have reviewed the folders in regard to the R3

ACTION ITEM# A2021.08.10.07: (Julia Finocchi, R3 Registration) - Due: 9/14/2021

Research and contact Whoova to learn how to "auto populate" a response form-letter to registrants upon submission of registration to include a PayPal or Venmo link/code.

UPDATE: I have a one-on-one meeting with "Whoova" tomorrow at 5:30 PM. Everything looks the same feature wise, but I will find out more tomorrow.

ACTION ITEM# A2021.08.10.08: (Julia Finocchi, R3 Registration) - Due: 9/14/2021 - **Completed 10/12/2021**

Review the R3 Google Drive folder for R3 Awards & other pertinent information previously collected.

UPDATE: Reviewed and assigned tasks to the R3 Registration sub-committee.

❖ **Bylaws Committee** - Vicky Emerson, BoD Liaison (present)

Chair: Pam Brodie

Co-Chair: –

Member(s): Arriana Bedgood, Jordan Reusser, Sara Bianco, Jean Parmir

➤ We will be hosting a "dry run" for the Town Hall meeting on Oct 21, 2021. Chelsea Sudar has invited both the S&L & ByLaws committee members to join and give feedback.

➤ Next committee meeting: Oct 19, 2021 @ 6:30 PM virtual

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➤ Action Items

ACTION ITEM# [A2021.10.12.20](#) (Vicky Emerson, Bylaws BoD Liaison) Due: 11/09/2021 -

Email Pam Brodie to inform the Bylaws committee that the flyer for the TownHall meeting has been updated & reposted to the OCRID website to include a notification that the meeting will be recorded as requested.

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Ad-Hoc Committees continued...

❖ **Educational Interpreter Committee (EIC)** – Julia Finocchi, BoD Liaison (*ABSENT*) (emailed report)

Chair: _____

Co-Chair: _____

Member(s): Phyllis Adams, Julia Finocchi, Kelli Heneri, Chelsey Ingalls, Colleen Ticherich

- The Ed. Interpreter Committee Oct. 23rd workshop, that has been postponed CEU-wise but still being offered as a 2-hour 'workday' for interpreters to join in and ask questions to seasoned ed terps on the IPDP process. Zoom Meeting
- Zoom Meeting at 9-11 AM, Oct 23, 2021
<https://us02web.zoom.us/j/86081435222>
Meeting ID: 860 8143 5222
- **Next Meeting:** _____

➤ **Action Items**

ACTION ITEM# A2021.08.10.20 (Julia Finocchi, EIC Liaison to BoD) Due: 9/14/21 - **Completed 10/12/2021**

President Sudar requests that David Shanahan and Julia Finocchi discuss collaboration between Educational Interpreting (K-12) and Licensure & Standards Committee regarding potential overlap in efforts.

ACTION ITEM# A2021.09.14.11 (Julia Finocchi, EIC Liaison to BoD) Due: 9/24/2021 - **Completed 9/24/2021**

Upload the EICs letter to the OHDOE for the BoD to review and provide editing suggestions.

UPDATE: Julia Finocchi has received BoD edits and sent the letter to the OHDOE.

ACTION ITEM# A2021.07.13.31 (Julia Finocchi, EIC Liaison to BoD) Due: 8/10/2021 - **Completed 10/12/2021**

Read results of the "Ad-Hoc Survey", be ready to discuss changes to the survey and create new survey inquiries to send out again to the membership

ACTION ITEM# A2021.08.10.09: (Julia Finocchi, EIC Liaison to BoD) - Due: 9/14/2021

Email EIC to ask the committee to consider how out-of-state interpreters can transfer their Educational Interpreters license from their state to Ohio.

ACTION ITEM# A2021.08.10.20 (Julia Finocchi, EIC Liaison to BoD) Due: 9/14/21 - **Completed 10/12/2021**

President Sudar requests David Shanahan and Julia Finocchi to discuss collaboration between Educational Interpreting (K-12) and Licensure & Standards Committee regarding potential overlap in efforts.

❖ **Mentorship Committee** – Vicky Emerson, BoD Liaison (*present*)

Chair: --

Co-Chair: --

Member(s): Kara Bull, Vicky Emerson, Dru Gentner

- **Mission:** Research whether or not OCRID should provided a mentorship program for the recent ASL interpreting graduates, emerging professionals interpreters as well as working professionals within the state of Ohio or if other states have outside providers who can fulfill this need.
 - No inaugural meeting date set yet.
UPDATE: Both Kara Bull and Dru Gentner have responded via email and said they aren't able to commit to the Mentorship committee right now but would like to be considered later if/when the mentorship progresses.
 - I have searched all of the BoD Meeting minutes that are available in our current records for mention of the mentorship program.
 - Still researching contact information for the previous participants.
 - **Action Items**
- ACTION ITEM# A2021.07.13.36** (Vicky Emerson, Mentorship BoD Liaison) Due: 8/10/2021
Email an invitation to all previously involved membership committee members, mentors, & participants to participate in this re-constituted committee.
- Table action item A2021.07.13.37** until BoD can review their records for 2014-2016 mentorship committee members and program participants from the 2016 OCRID Mentorship Program that was beta tested with the original 6 participants & their mentors and report to the Director of Meetings with more information.
- A2021.07.13.37:** Email a "Doodle" calendar form to the Mentorship committee members and interested parties requesting their availability to establish the committee's inaugural meeting.
- ACTION ITEM# A2021.10.12.21** (Vicky Emerson, Mentorship BoD Liaison) Due: 11/09/2021 -
Email Amanda Gallof, Director of Membership with names of prior mentorship members to request their contact information.

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Ad-Hoc Committees continued...

❖ **Standards & Licensure Committee (S&L) - Report by David Shanahan, BoD Liaison (present)**

Chair: Jay Gates has accepted

Co-Chair: Anne Donnelley (K-12 focus)

Member(s): Linda Adams, Rebecca Conrad Adams, Arriana Bedgood, Sara Bianco, Priscilla Doudt, Anne Donnelly, Jay Gates, Jean Mendis, David Shanahan

➤ Community member requested the committee add K-12 Licensure to the original motion – cannot change the wording or call to task of the committee.

➤ Next Scheduled Meeting: TBD

1. I have a meeting (via Zoom) scheduled for 4 pm on Oct. 17th. I will share the documents with the board once the committee has approved them. Then we will blast to membership ahead of the Town Halls.

2. Ad-hoc Survey to questions to be added to updated survey

➤ Next Meeting: Oct 17, 2021 via Zoom

➤ Action Items

ACTION ITEM# A2021.07.13.34 (Chelsey Ingalls) Due: 8/10/2021 - **TABLED 10/12/2021**

Create a "SurveyMonkey" account to add the new "Ad-Hoc Survey" when it is revised.

UPDATE: This will happen after the meeting on Oct. 17th. The Board will get it BEFORE I share with membership.

ACTION ITEM# A2021.07.13.32 (David Shanahan, License & Standards BoD Liaison) Due: 8/10/2021 - **TABLED 10/12/2021**

Read results of the "Ad-Hoc Survey", be ready to discuss changes to the survey and create new survey inquiries to send out again to the membership

UPDATE: This will happen after the meeting on Oct. 17th. The Board will get it BEFORE I share with membership.

ACTION ITEM# A2021.08.10.10: (David Shanahan, License & Standards BoD Liaison) Due: 9/14/2021 - **Completed 9/17/2021**

Create Google Doc from Janelle's notes to share with the Standards and Licensure Committee.

UPDATE: I emailed the S&L Committee on Sept. 19, 2021 and attached the proposed survey (for S&L ONLY) questions and a "cleaned up" version of Janel's email to the group (from a while ago) and asked for feedback. While I heard from folks about a date and time for the meeting, NO ONE made remarks about the attached files. So, that will be at the TOP of the agenda when we meet on Oct 17, 2021.

ACTION ITEM# A2021.08.10.11: (David Shanahan, License & Standards BoD Liaison) Due: 8/10/2021 - **Completed 10/12/2021**

Email Linda Ross to request their participation with the K-12 & other Resources that would be helpful to the BoD

UPDATE: I think contact to Linda for the K-12 stuff should be deferred to Julia for the K-12 committee. Linda has already told me (and I noted that in a meeting) that she "could be" and "would be" a "resource if needed" for the S&L Group. Once I make that known to the S&L Group (again) that would then be up to Jay Gates (new Chair) to be in touch with her. As for the Ed Terps Standards (such as they are with ODE), it was Ben Hall, not Linda, that was involved in that endeavor.

ACTION ITEM# A2021.08.10.12: (David Shanahan, License & Standards BoD Liaison) Due: 10/12/2021

Create an "Ad Hoc Survey" Google Doc to be shared with the BoD.

UPDATE: I actually started that already (along with all the other cmte folders) and was actually going to do some Admin stuff in there today.

ACTION ITEM# A2021.08.10.19 (David Shanahan, License & Standards BoD Liaison) Due: 9/14/21 - **Completed 10/12/2021**

President requests that David Shanahan and Julia Finocchi to discuss collaboration between Educational Interpreting (K-12) and Licensure & Standards Committee regarding potential overlap in efforts.

UPDATE: Julia and I talked and, while we do have the same goals, we can not combine efforts. The motion that led to the S&L Ad Hoc excludes K-12. This will have to be worked on separately. The only thing to change that would be to modify the motion from the OCRID 2019 Business meeting at the next OCRID Business Meeting. Two things could happen: It could be amended or it could be tossed out (and possibly the entire motion). We have to let the Membership decide and get the buy in from the Deaf Community. That is what I am hoping to achieve at the meeting and get Jay to get the work out to the Deaf in Ohio. We will collaborate as much as possible, but again to the extent of the Motion, it excludes K-12.

Old Business

➤ Ad-hoc Survey - tabled until after the last Town Hall meetings on Nov 13, 2021.

New Business

➤ Region III Conference 2022 items needing approval from BoD.

a. Payment options - PayPal, Venmo (discuss Janna's above statement), other ideas?

➤ Town Halls

- "Dry-run" meeting will be Oct 21, 2021
- Actual TownHall meeting is Oct 24, 2021

➤ Recording BoD meetings for transparency (see motion below)

OCRID Board Meeting October 12, 2021
Virtual Meeting Minutes
APPROVED 11/16/2021

Motion 2021.10.12.____	Moved by: Emerson, Vicky	Seconded by Shanahan, David
“OCRID Board of Directors’ Business Meetings are recorded for the Director of Meetings to review and correct the minutes of the meeting as necessary.”		
	Rationale:	“I am new to this position and note taking is always a challenge with a visual language and a written language.
	Discussion:	Aids in transparency to the membership, allows ASL viewing opportunity at a later date, video clip can be used for posting ASL version of BoD reports,
	Decision:	

- Action Items
[None at this time.](#)

Announcements

- **Please all BoD to attend the Town Hall meeting and be logged in 30 min prior to start time.**

Adjournment

- ADJOURNED Time: 8:00 PM

Next Meeting: November 9, 2021 at 7:15 PM, *virtual* (see OCRID.org for link)

Up-Coming Planned virtual meetings: December 14, 2021 at 7:15 PM