

OCRID Board Meeting

October 7, 2019

Virtual meeting

MINUTES APPROVED 8/10/2021

Present: Lewis Wright (President), Moses McIntosh (Dir. of Programming), Chelsea Sudar (Dir. of Communications), Julia Finocchi (Dir. of Community Relations), Jordan Brian (Dir. of Membership), Kelli Henery (Dir. of Finance)

Absent: Erica Wilson (Dir. of Meetings)

VACANT: none

Visitors: Christy Horne, Kenya McPheeters (Region 3 Rep), Dru Gentry

Called to Order: at 7:37 PM

1. Officer Updates

A. President, Lewis Wright *(present)*

- Financial document for approval
- Erica Wilson has officially resigned as Director of Meetings.

B. Director of Programming, Moses McIntosh *(present)*

- In a critical time with Region III
- Only have 5 people who are willing to volunteer, not including board members

C. Director of Finance, Kelli Henery *(present)*

- Balance of account: \$32,266.06
- Fixed statement of activity

D. Director of Meetings, ~~Erica Wilson~~ — VACANT

- Position is now vacant

E. Director of Membership, Jordan Brian *(present)*

- Total: 134
 - Student 11
 - Supporting 2
 - Associates 27
 - Certified 87
 - Organizations 7
- Made membership cards for 2019-2020, will send out

F. Director of Communications, Chelsea Sudar *(present)*

- In contact with a few locations in Columbus for the conference
- Columbus Convention Center
- I've been working on the Conference schedule
- WisRID's last year's updates for being used for guidance
- OCRID Newsletter will be out by the end of the month
- Spreadsheet for "categories" for committees
- I will be sending out another "Call for Committees" on all sorts of social media

OCRID Board Meeting
October 7, 2019
Virtual meeting
MINUTES APPROVED 8/10/2021

Officer Updates continued...

G. Director of Community Relations, Julia Finocchi (*appointed 8/26/2019*) (*present*)

- Lewis Wright report: State Standards and Licensure meeting has met twice. Folder in drive with details. Will send the link with all information.
- Co-chairs: Danette Theriault and Janel Gillen
- Michelle Doyle, Sara Yurcovic, Linda Ross
- Researching other states

2. Unfinished Business - none

3. New Business

Motion 2019.10.07.01 (McIntosh, M./Sudar, C.)

- Motion to suspend unfinished business to discuss new business. **motion passes**
 - Financial Document for Approval
 - **Lewis Wright - please approve statement of activity**

Motion 2019.10.07.02: (Sudar, C./McIntosh M.)

- Motion that statement of activity be approved.
 - Discussion: Moses McIntosh - clarification of which statement to be discussed
 - Point of clarification: Moses McIntosh - change made was the website total? Correct

Amendment: Motion 2019.10.07.02a (McIntosh M./Sudar, C.)

"The approval of the statement of activity dated October 7, 2019 at 4:34pm." **Amendment passes**

4. Conference Planning

Meeting Dates:

- Tuesday - October 15, 2019 - 7:30 PM
- Monday - October 21, 2019 - 7:30 PM
- Friday - November 1, 2019 - 7:30 PM
- Saturday - November 9, 2019 - 9:30 AM CONFERENCE PLANNING MEETING

Motion 2019.10.07.03 (McIntosh, M./Brian, J.)

Move that the board discuss the 2020 Region III Conference, and 2020 OCRID State Conference. **Motion passes**

Discussion from the floor:

- Chelsea Sudar- What's the reason for an Ohio State Conference vs just having a Chapter Board Meeting (OCRID)?
 - Moses McIntosh- OCRID is required by our Bylaws for OCRID to have its own "OCRID Conference Meeting"
- Chelsea Sudar- Do Affiliate Chapter (AC) Meetings count as "Business Meetings" during 2020 Region III conference?
 - Moses McIntosh- OCRID State Conference: Bruno Romero (Director of Supreme Court of Ohio) is interested in partnering with OCRID to present a required legal workshop for the conference. We could use that Legal workshop as our State Conference - for Ohio only.
 - Lewis Wright - not for Region III, but for a State Conference; one day
 - Chelsea Sudar- I would like to make the OCRID State Conference as short and sweet as possible

OCRID Board Meeting

October 7, 2019

Virtual meeting

MINUTES APPROVED 8/10/2021

- Moses McIntosh - There would be little planning for a legal workshop; maybe even potentially free? Two workshops - one legal, one other topic for just one day.

OCRID Board Meeting

October 7, 2019

Virtual meeting

MINUTES APPROVED 8/10/2021

4. Conference Planning continued...

Motion 2019.10.07.04 (Sudar, C./Henery, K.)

Move that Moses McIntosh finalize a date with Bruno Romero to provide a legal workshop.

- Moses McIntosh- POC (point-of-clarification): Are we wanting to plan a State Conference around the date chosen?
 - Chelsea Sudar - yes; this should be a priority

Motion passes

Discussion from the floor: Moses McIntosh

- "Polaris" - "Quest"
- Marriott Hotel (2 locations)
- Biggest concern - the tedious work of Presenters; this drives the interest, theme, etc.
- The entire board needs to work together with this

ACTION ITEM: Chelsea Sudar is to send out a "Call for Committee members" to "FaceBook", email, and constant contact

Motion 2019.10.07.05 (Sudar, C./Brian, J.)

Move that interested committee members reply by the end of October, with the first committee meeting in the first week of November.

Motion passes

Amend Motion 2019.10.07.05a: "OCRID Board members meet weekly leading up to the November dated meeting ... determining dates during October's board meeting." add OCRID Board members meet weekly leading up to the November dated meeting. (McIntosh, M./Sudar, C.)

- POC (point-of-clarification): weekly meeting until November meeting or until conference
- Are weekly meetings too much?
- Jordan Brian - I think weekly is a good compromise to get work started

Amended Motion passes

Amend the Amendment Motion 2019.10.07.05b: (Sudar, C./Brian, J.)

"OCRID Board members meet weekly leading up to the November dated meeting ... determining dates during October's board meeting. OCRID Board members meet weekly leading up to the November dated meeting." add... determining dates during October's board meeting.

Amend the Amended Motion passes

Amended Motion 2019.10.07.05 (Sudar, C./Brian, J.)

"OCRID Board members meet weekly leading up to the November dated meeting ... determining dates during October's board meeting. OCRID Board members meet weekly leading up to the November dated meeting... determining dates during October's board meeting."

Motion 2019.10.07.06: (McIntosh, M./Henery, K.)

- Move to suspend all other new business in order to finalize dates.

Motion passes

Motion 2019.10.07.07: (Sudar, C./Henery, K.)

- Move that OCRID board members ~~read and approve conference "categories" created by Chelsea~~

Motion passes

Amend the Motion 2019.10.07.07a: (McIntosh, M./Henery, K.)

- ...will select and determine committees under the conference planning committee

Motion passes

OCRID Board Meeting

October 7, 2019

Virtual meeting

MINUTES APPROVED 8/10/2021

Motion 2019.10.07.08: (Brian, J./McIntosh, M.)

- Move that each board member will be a chair of at least one sub-committee member of OCRID will act as interim chair and team lead for each ...at least one.. sub committee of the 2020 Region III Conference Planning Committee until they are able to delegate to a trusted committee member, or continue in such role as needed.

Rationale: Provides more guidance and insight for volunteers. Keeps people more accountable. Helps to make sure the board is informed of all sub committees during board meetings.

Discussion from the floor

- POC - Chelsea Sudar: Do you mean liaison as opposed to chair?
- Moses McIntosh: Whatever we are doing isn't working. We need some form of leadership

Motion passes

Amend the Motion 2019.10.07.08a: (McIntosh, M./Sudar)

- Each member of the Board of OCRID will act as interim chair and team lead for each, at least one sub committee of the 2020 Region III Conference Planning Committee until they are able to delegate to a trusted committee member or continue in such role as needed.

Amended Motion passes

Amend the Amendment Motion 2019.10.07.08b (Brian, J./McIntosh, M.)

- ..at least one... **Amend the Amendment Motion Passes**

Amend the Amended Amendment Motion 2019.10.07.08c: (McIntosh, M./Sudar, C.)

- As to be assigned during the October OCRID meeting.

Amend the Amended Amendment Motion dies

Amend the Amended Amendment Amendment: Motion 2019.10.07.08d: (Sudar, C./McIntosh, M.)

- As to be determined at the first Conference Planning Committee meeting.
 - Discussion from the floor:
 - Moses McIntosh - original amendment to the original motion; this is to be interim UNTIL we have someone for each committee.
 - **Chelsea Sudar: WITHDRAWS**

Motion 2019.10.07.09 (McIntosh, M./Sudar, C.)

- Move that the board assign interim chair positions for each sub committee category by 10/9/19 at 10pm via electronic communication.
 - Rationale: 6 of 7 board members. Give Julia Finocchi a chance to sign up for her own categories; select tonight then can do a final version.
 - POC: *Each member can sign up under their own category?*

Motion passes

Motion 2019.10.07.10: (McIntosh, M./Brian, J.)

- Move that we discuss the assignment of sub committee positions.

Motion passes

Recall Motion 2019.08.26.01 (Sudar, C./Finocchi, J.)

- Move that we open *Region III Conference Planning Discussion*.

OCRID Board Meeting

October 7, 2019

Virtual meeting

MINUTES APPROVED 8/10/2021

Discussion from the floor:

1. Dru Gentry - conference clarification times and committees
2. Lisa McLaughlin - Planning committee members. Where will it be located? Numbers? Moses McIntosh-
 - 7 people expressed interest (3 NE OH, 3 Central, 1 NW OH). Not ready to speak about specifics.
 - Business meeting and elections to be held with a 1 day conference in Spring 2020.
 - Region III conference mid to late August 2020, possibly September. Looking to include region reps from the state.
 - Lewis Wright to speak to Region III rep.
 - Chelsea Sudar to send a call for committee members and/or posting to the website.
 - Lewis Wright - Will speak with Region III rep and get the guidebook to allow subsequent committees to utilize
 - Lisa McLaughlin - Asking for ballpark of cost
 - Moses McIntosh- Too early to comment on costs.
 - Looking to research more before answering
3. Christy Horne - Asking Moses McIntosh about which specific committees needed
 - Moses McIntosh- All interest is general interest at this time.
 - Content, support staff, logistics committees.
 - Looking to host a general meeting and gauge interest and begin process of making committees.
 - Location and date are primary decisions, as well as presenters.
 - Wanting to review the conference guide prior to setting next steps.
 - Unable to speak to details, only general willingness of committee interests. Next steps are setting a planning committee meeting.
 - Lisa - When will this meeting occur?
 - Christy - Agreed
 - Moses McIntosh- Waiting to find out which other chapters will send out communications to pull more interest from Region III.
 - Prior to setting the meeting, waiting for guidebooks, "call to presenters" and communication to the full region. Looking to set a meeting early September.
 - Chelsea Sudar - call for clarification. Do we have to wait for the board to decide on details?
 - Lisa McLaughlin - History holds that the board has not made these decisions. The planning committee typically decides
 - Moses McIntosh- Committee will concur with the board on decisions. Positive feedback and financial feasibility regarding hosting R3 at a university. There are many available throughout the Region that could host this Region Conference.
 - Venue options are primary as availability can limit date options.
 - 4. Christy Horne - Possible dates conflicting with the beginning of school starting. Prior conferences of this size have had the location decided by the board. And the committee has brought options in the area.
 - Moses McIntosh- shared reply to comments
 - Lisa McLaughlin - has documents from prior conferences, looking for historical reference
 - Lewis Wright - *turn it to the board to call a motion or not*

RECALL Motion 2019.08.26.02 (Sudar, C./Brian, J.)

- *The board discuss hosting the conference in a larger city near an airport and conference center*
 - *Rationale: hosting near airport for those traveling far and commuting*
 - *Moses McIntosh: I'm leary discussing this without research.*

Move to TABLE Motion 2019.08.26.02 (McIntosh, M./Wilson, E.)

Motion to table this discussion until the board can research specific

Discussion:

- *Lisa McLaughlin - Let's research details prior to deciding and include members*

OCRID Board Meeting

October 7, 2019

Virtual meeting

MINUTES APPROVED 8/10/2021

Motion Tabled the discussion at this time and OCRID board members conduct research and present such research at the first planning committee meeting, amendment, **WITHDRAWN** (Sudar, C.)

Move to TABLE Motion 2019.08.26.02 passes**RECALL Motion 2019.08.26.03** (Sudar, C./McIntosh, M.)

- Move that Board members on the planning committee will research and have such information to present at the first planning committee meeting

Discussion:

- Moses McIntosh- request/point of information - full board or only those serving on the committee
- Chelsea Sudar - Prefer input from all but asking all to attend is not always feasible.
 - Large conference warrants input from all board members. Especially where it will be hosted.

Amend the Motion 2019.08.26.03 (McIntosh, M./Sudar, C.)

- ~~Board members on the planning committee~~ All board members will research and have such information to present at the first planning committee meeting either in person or via electronic communication to be shared at the meeting

Amended Motion passes

RECALL Motion Motion 2019.07.08.01 (McIntosh, M.)

Members of the OCRID Board of Directors take and complete the RID CMP Auditor training modules available on their website. (Moses/Sudar, C.)

Special Guest Speaker

Lewis Wright - Introduction of guest, Kenya McPheeters

- Thank you for agreeing to host Region III. I am awaiting final communication in order to finalize details for you.
- We have a "Call for response to Region III",
- I have requested a guidebook for you.
- Presenter information was sent to Lewis Wright and forwarded to Moses McIntosh
 - Lisa McLaughlin - Thank you for researching prior to planning committee meetings

Announcements

- Moses McIntosh - "March Retreat" details to be shared by Lewis Wright by next meeting 9/9/2019.

• Upcoming Board Meeting Topics

- Discussion of options for locations for Board meetings alternating between Northeast Ohio and Columbus.
- Discussed options to change how visitors can join a board conference call meeting. Director of Communications will post information on Social media to encourage membership to join more often.
- Discussed picking a standard meeting date and rate of occurrence to make our meetings dates more predictable for members to attend.
- Zoom is an option provided by RID, the President is the only one with access to schedule meetings.
- Google hangouts is also an option. Google hangouts allows all Board of Directors to host.

Upcoming meeting dates planned: Second Monday of the month at 7:30pm, Aug 2019 - Feb 2020

- **September 9, 2019**
- October 14, 2019
- November 11, 2019
- December 9, 2019
- January 13, 2020
- February 10, 2020
- March 2020 Board Retreat in Uniontown, OH, to involve CMP Committee

Adjourned at 9:43 PM