

OCRID Board Meeting Agenda
September 8, 2018
Conference Center, OSD
MINUTES APPROVED 10/08/2018

Present: Lewis Wright (President), Lisa McLaughlin (Dir. of Meetings), Kelli Henery (Dir. of Finance), Chelsea Sudar (Dir. of Communications), Michelle Doyle (Dir. of Community Relations), Moses McIntosh (Dir. of Programming) & Shalene Germani (CMP Committee Chair)

Absent: Dru Roney (Dir. of Membership)

Called to Order: 10:22 AM

1. Officer Updates

a. President, Lewis Wright

i. Regarding CMP:

1. Thanks to Shalene Germani and Sara Yurkovic for all the work they have done. Super appreciative of all their work.
2. OADB (Ohio Association of DeafBlind) is planning their 25 year anniversary conference and have reached out to OCRID regarding CEUs. Many emails have been received by Donna Schultz and Brian Grubb. Shalene Germani to follow up.

ii. Reports due to RID at end of September, 2018

1. Due to Lewis Wright- 990 and financial statement and list of membership

ACTION ITEM (Kelli Henery): finish current 990 by September 18, 2018 and pass it along to Lewis Wright- done

ACTION ITEM (Lewis Wright): Send all info on to RID by end of September, 2018- done

i. CMP report (Shalene Germani)

1. OCRID is officially off probation for processing Independent Studies. Three requests have been received while on probation and have been referred to another CMP (Certification Maintenance Program) processor.
2. The OCRID's CMP process has changed and all info is now kept in "Google Docs". These changes are in compliance with RID CMP requirements.
3. The CMP committee is requesting an active board member to join the CMP committee. Director of Programming is mentioned in the Bylaws and will be joining the committee.

ACTION ITEM (Moses McIntosh): Do the online modules prior to meeting with Shalene Germani (good modules to begin with are those for SIA and PINRAs.) - done

4. OCRID CMP is the sponsor, CMP committee members are the administrators.
5. CD for the past 5 years of CMP info is reported to have been made. Committee does not yet have it in their possession.

ACTION ITEM (Lisa McLaughlin): Try again with Susan regarding the past 5 years of CMP processing information in the event of a question raised for documentation during that historical period. Currently the committee has one year of data uploaded to Google.

1. Would it be beneficial for OCRID to create a checklist to be used as an internal audit?
 - a. Board will utilize the yearly retreat as a time to look at this internal audit, Spring 2019. Shalene Germani willing to come lead that part.

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a. Programming, Moses McIntosh

- i. Discussion regarding next conference
 - 1. Need to send a call for Conference committee members and to set the date for the 2019 Annual Business meeting and Conference.
 - 2. Multi day weekend Conference. Figuring out a location is primary. Grace would be a good person for background on planning.
 - 3. Amy D and CSCC have been planning a yearly event - can reach out for collaboration if it is at the same time- or look to a different City due to that being a competing educational event.

ACTION ITEM (ALL): Share info regarding College venues and POCs at these locations to reach out to for the next event.
DONE

- i. Followed up with an individual with the pro bono request.
 - 1. Discussion on sharing info like this with membership. Requesting that members share info with Director of Communication when hosting an event.
 - a. May need to share directions for members regarding how the Director of Communications can share information.

ACTION ITEM (ALL): Share FB "FaceBook" groups with Chelsea Sudar so she can get info out in more groups. (i.e.: CSCC alumni, social justice, agencies). DONE

a. Finance, Kelli Henery

- i. Current balance \$30,123.01 as of 9/9/18.
- ii. Working on the 990-N for the IRS to maintain 501(c)3 status.
- iii. For members paying late, \$5 late fee needs added

ACTION ITEM (Kelli Henery): reach out to Alex Childs to figure out how to fix it. DONE

a. Meetings, Lisa McLaughlin

- i. Meeting minutes from August 13, 2018, reviewed and accepted as amended.
- ii. Action items from the last meeting reviewed.

a. Membership, Dru Roney

Total 130
Students 4
Supporting 2
Organization 7
Associate 32
Certified 85

** not all have paid and therefore are not in good standing - awaiting payment from 15 individuals.

a. Communications, Chelsea Sudar

- i. New website
 - 1. Ideas have been shared on the shared document.
 - 2. Awaiting comments from Lewis Wright, Moses McIntosh and Dru Roney.

ACTION ITEM (Chelsea Sudar): Website notes to be organized and sent out prior to zoom meeting on September 27, 2018 at 7:30pm specifically for website discussion. DONE

- ii. Newsletter
 - 1. Next newsletter is due to go out in October 2018.

ACTION ITEM (ALL): Any additional info you want on the next newsletter, please share with Chelsea Sudar by end of September 2018. DONE

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b. Community Relations, Michelle Doyle

- i. RID/NAD Happenings:
 - 1. Resignation by current RID's CEO. Elijah Sow will be interim CEO.
 - 2. Survey to membership regarding writing a response on hold til we see what happens moving forward.
 - 3. May want to include something in October 2018 newsletter to give a synopsis regarding these happenings.

ACTION ITEM (Michelle Doyle): Create this synopsis.

- i. SCO (Supreme Courts of Ohio) advisory committee:
 - 1. Lewis Wright and Michelle Doyle attended the recent meeting.
 - 2. Changes in regards to certification due to the Moratorium on the SC:L (RID's Specialty Certificate: Legal)
 - a. There is a proposal to add an amendment to the ASL portion of Rule 88. This will be open for public comments in the future. OCRID board will share that information with membership when it is available. Proposed amendment includes the following requirements:
 - i. National Certification through RID or NAD (BEI being investigated to see if their certification would be recognized as well)
 - ii. 24 hours of specific training for legal interpreting
 - iii. Successful completion of SCO's written test; this test is required for spoken language interpreters.
 - b. Online modules have been created through the SCO to provide training for spoken language interpreters. The trainings are not yet accredited or set to earn CEUs. They also are not captioned or interpreted. Michelle Doyle Doyle and Sara Yurkovic plan to look thru those modules to see if OCRID can establish a PINRA template for ASL interpreters interested in these training modules.
 - c. SC:L terps have a number provided by the SCO. Provisional terps do not have a number but are approved on the list. Some interpreters have reported to have issues in courts due to not having a SCO assigned number. These interpreters should refer to Rule 88 and request to be voir dire'd. In the future, based on the proposed amendment, qualified/approved interpreters will be assigned SCO numbers as a recognized legal interpreter.
 - 3. Talked about project CLIMB
- ii. Deaf advisory committee to work with OCRID
 - 1. Lewis Wright and Michelle Doyle are still working on this.

1. Unfinished Business

a. PPM Committee

- i. Alex Childs has transcribed many items that have been shared from past documents into a "Google" document. Alex Childs, Rocks!!

ACTION ITEM (Lisa McLaughlin): may want to look at old secretary documents to see what documents are there to look for policy documents and papers with guidelines for posting info on the website.

- ii. Discussion regarding motions required for the creation of this the PPM.

ACTION ITEM (Lewis Wright): Defer to Grace Artl regarding doing one big motion and additional amendments.

- iii. Board meeting discussion on the proposed PPM to occur at the OCRID Board Retreat, Spring 2019

New Business

a. Upcoming Board Meetings

Sept 27, 2019 at 7:30pm (Zoom regarding website)

October 8, 2019 at 7:30pm (Zoom)

November 3, 2019 at 9:30am (OSD)

December 6, 2019 at 7:30 (Zoom)

**Google meet is also option to Zoom - part of our "Google Suite" package

Spring retreat will need to be an All Day event in March 2019.

Adjourn at 12:13 PM