

OCRID Board Meeting

June 30, 2018

Columbus, Ohio

MINUTES APPROVED 7/14/2018

Present: Grace Artl (out-going President), Lisa McLaughlin (Dir. of Meetings), Dru Roney (Dir. of Membership), Moses McIntosh (incoming Dir. of Programming), Chelsea Sudar (incoming Dir. of Communications), Kelli Henery, Alex Childs (Dir. of Finance), Lewis Wright (outgoing Dir. of Community Relations & incoming President),

Absent: none

VACANT: none

Called to Order: 9:37 AM

BOARD TRANSITION MEETING

1. Officer Updates

a. President, Grace Artl

i. Conference Wrap-Up and Feedback

1. Location- good, worked out very well, fiscally wise. If we host there again, I would want a Keynote presenter from OSD (Ohio School for the Deaf) to better recognize their presence.
2. Presenters
 - a. Corey Alexrod, Royce Carpenter, and Shannon: Great feedback and positive remarks for all three presenters.
 - b. General: slightly lower marks on wanting to have more advance notice on workshop content, average 3.8 score. Several people mentioned wanting more time for the workshop to allow for more interactive dialogue and practice/hands-on experience for participants.
 - i. Note- Really nice feedback from attendees who took the time to write meaningful comments.
3. Registration went smoothly.
 - a. For future- want to have signage for separate stations/lines - one for registration, one for membership (where info is collected to send invoice).
 - b. Or for online registration give an option to include the following year's membership fee.
 - i. Registered: 65
 - ii. Paid: 58
 - iii. Attended: 57
 - iv. Voted: 33
4. Food and Beverage- overestimated at the door registration, therefore excess food. Ordered for 75
5. Business Meeting- Went well. Ben Hall supporting Shalene Germani for Parliamentary Procedures was beneficial. Bonus to have both together for future business meeting. Need to add 15 minutes to 30 minutes to the business meeting next year (past 2 years have not had enough time to get through everything). Some comments from membership regarding time taken for Parliamentary Procedure
6. Support Staff- professional and wonderful volunteers, very flexible
7. CEUs online- much less paperwork as a participant, easy and smooth. Much support
8. "Evening Happy Hour"- smaller turn out this time. Less individuals from the conference attended.
 - a. For future- schedule closer to location and time it closer to the end of the conference.
9. Finance (approximate numbers)
 - a. Income: \$3,965
 - b. Expenses: \$4,567
 - c. Net: (-\$602)

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ii. Support for new/rotating board members

1. Chelsea Sudar, incoming Director of Communications

- a. Grace Artl will send info on how to use "Constant Contact"; RID requirements for CEU earning activity fliers; etc.

2. Moses McIntosh, incoming Director of Programming

- a. Guidance in RID Affiliate chapter handbook, "Google Drive".
- b. Mid Sept - send request for conference committee members to be working by mid October 2018.

3. Lewis Wright, incoming President

- a. Grace Artl will meet up with Lewis Wright within the next week.

4. Kelli Henery, incoming Director of Finance

- a. Alex Childs has met with Kelli Henery for a tutorial on Finance duties.

b. Programming, VACANT

- i. Comments from incoming Director of Programming- WIIFM? (What's in it for me?) - membership question. Want to share that with membership to boost support by membership.

c. Finance, Alex Childs

i. Bank Account (5/3)

- July 1, 2016: \$19,960.69
- July 1, 2017: \$25,431.11
- July 1, 2018: \$29,366.87

ii. Transfer of position to Kelli Henery, name needs transferred to account with incoming President, Lewis Wright.

iii. Membership Form Changes are working well for the director of finance due to the auto upload from "Google Forms" and features implicit to "Google Forms".

d. Meetings, Lisa

- i. Review 2018 Business Meeting Minutes

e. Membership, Dru Roney

- i. Membership numbers as of 6/29/2018: 97 (4 organizations, 4 students, 1 supporting, 24 associate, 64 certified) - not all have paid.

Kelli Henery to follow up that invoices got to people who have not yet paid. The emails may have gone to their junk folder.

f. Communications, Chelsea Sudar

- i. Chelsea Sudar to update the "Constant Contact" email list.

Alex Childs Suggestion: Have many email addresses in Excel docs: Su's Workshop, Ben Hall's Workshop,

- ii. Conferences, and current and past Membership Lists

- iii. Newsletter- things to add

- iv. Link to 2018 business meeting minutes with note that they have not yet been approved

- v. Intro for new board members- pics, and bio (for website and Newsletter)

New photo of board for FB ("FaceBook") to be taken at July 2018 meeting.

Please include a reminder to members to check their junk mail for "QuickBook" Invoices and add that email address to their contacts (thanks!)

Dates for upcoming, in person, Board meetings so members can attend.

Website wishlist shared. Will reach out to Josh Gallagher

g. Community Relations, Lewis Wright

Michelle Doyle has been appointed as Community Relations Director for the remainder of the term.

2. Unfinished Business

- a. **CMP Update** re: RID audit - results from audit are not yet available.

New Business

- a. Motion 2018.0602.01a from the 2018 Business Meeting - Move that the board will email members a quarterly newsletter with updates.

Chelsea Sudar working on the newsletter

- b. RID Region III

A representative from the board shall attend Region III conference August 2-5, 2018 in Milwaukee, WI.

1. Lewis Wright will be at camp
2. Dru Roney will be attending Region III and will be the board representative

- c. Emails from the Membership

Request for tracking of our membership if people identify as Deaf, HoH, CODA, DeafBlind

1. Motion 2018.0630.01 To add checkboxes to the membership form for people to select if they identify as Deaf, HoH, CODA, DeafBlind, Hearing, or prefer not to disclose with the ability for people to choose more than one option. (McLaughlin, L./ Roney,D.) motion passes

Upcoming Board Meetings (announce via "Constant Contact" and "FaceBook")

- July 14, 2018 at 9am (OSD if available) - Chelsea Sudar and Moses McIntosh to video in
- August 13, 2018 at 7:30pm (GoTo Meeting)
- September 8, 2018 at 10am (OSD)
- October 8, 2018 at 7:30pm (GoTo Meeting)

PPM - Alex Childs will chair the committee

Members- Grace Artl, Moses McIntosh (board liaison)

- add motions to PPM, such as communication with membership every 3 months
- \$5 late fee for members joining after July 1st, grace period until July 31, 2018

For the Good of the Board/Membership

Thanks a bunch to Grace Artl and Alex Childs for their leadership on the Board.

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Adjourn: 11:17 AM