

# OCRID Board Meeting MINUTES

June 25, 2016

OSD Conference Center

Approved 5/6/2017

**Present:** Grace Artl (out-going Vice President & in-coming President), Anthony Nelson (out-going President), Sara Yurkovic (out-going Treasurer), Lynda McChesney (out-going Secretary), Stephanie (Jones) Moeller (Website Liaison & Mentorship), Daniel Little DiGenova (in-coming Secretary), Alex Childs (in-coming Treasurer), Michelle Lee (in-coming Vice President)

**Absent:** David Shanahan (State Rep), Michelle Doyle (in-coming Member-at-Large), Bobbie Huebner (out-going Member-at-Large), Stephanie (Jones) Moeller

**VACANT:** 2 State Rep positions

## BOARD TRANSITION MEETING

Call to Order - 9:18 AM

### 1. Old Business

- a. Rule 89 - response letter (Sara Yurkovic, Michelle Doyle, Lynda McChesney)
  - i. Letter sent on June 9th; response received from Bruno Romero on June 10th
  - ii. Due to the insufficiency of the response received from the committee, OCRID (Michelle Doyle) will follow up with Bruno Romero & requesting more information.
- b. Recruitment Vlog - updates (Anthony Nelson)
  - i. No new responses to either committee call (K-12 and postsecondary)
  - ii. Anthony Nelson was contacted again by CSCC (Columbus State Community College) interpreter's, eager to begin
  - iii. **Anthony Nelson will up recruitment for these committees by sending a link to the call through constant contact**
  - iv. **Lynda McChesney will be sure OSD (Ohio School for the Deaf) send this to the old ISLR Advisory Committee**
- c. **PPM/Bylaws Survey** - sent June 1, 2016 (Anthony Nelson)
  - i. Sara Yurkovic is interested in serving. Lisa McLaughlin was on a previous bylaws review committee and is interested in serving again. Anthony Nelson is following up.
  - ii. Discussion regarding supporting members role in this
- d. **Website** - pay by check (Sara Yurkovic)
  - i. Can do already through "QuickBooks" invoice
- e. **Constant Contact** (Grace Artl)
  - i. Stephanie Moeller does not think this fits with her position. Michelle Doyle expressed concern with being the only set of eyes doing this review and suggested a review of two for these communications. Process will continue as established previously, with Michelle Doyle as the Member at Large drafting all communications, sending to the board for review before disseminating to membership.
  - ii. Discussion over the incoming board needing to standardize the process they will want to use for interpreting job announcements, community announcements, formatting, etc. for "Constant Contact," "FaceBook," and the website.
    1. **Stephanie Moeller will contact Josh Gallagher about having recent updates to FaceBook displayed on the website.**

## 2. New Business

### a. Membership Cards (Sara Yurkovic)

- i. Membership has been requesting membership cards. The board has stopped producing membership cards and announced this previously. Sometimes this is due to verification for employers. Verification is available from the QuickBooks invoice system automatically for a member after they've paid. Letters can and have also been sent to the membership when requested by Sara Yurkovic.
- ii. **Michelle Doyle will research options to create digital verification of membership (aside from for invoice through QuickBooks) and cheaper pricing options for physical cards.** This will bring us more in line with national RID in terms of practices. Provision of cards may not be a universal procedure, but provided upon request.

### b. Website Updates - Committees (Stephanie Moeller)

- i. Stephanie Moeller doesn't currently have editing capability. Josh Gallagher has been contacted with a request to resolve this.
- ii. New bios are requested from the incoming board. Please send it to Stephanie Moeller who will update the website.
- iii. Front page updates requested. Welcome to the new board suggested. Any other ideas can be sent to Stephanie Moeller.
- iv. The membership application is active and functioning. 55 applications have been received. A \$5.00 late renewal fee will be assessed for renewal after July 1st. Discussion about waiving this fee or providing a grace period. **Sara Yurkovic will send a constant contact reminder to the membership today to renew.**
- v. **Grace Artl will contact Melanie Somnitz to check into a "Twitter" account.**

### c. Social Media Access

- i. Facebook updates effective July 1st
  1. Removing: Anthony Nelson and Lynda McChesney
  2. Adding: Danielle Little DiGenova
  3. Continuing: Grace Artl and Stephanie Moeller
- ii. **Danielle Little DiGenova will be in contact with Twitter Tech Support to try to address the access issues that Stephanie Moeller who was trying to work this out with them previously.**
- iii. Danielle Little DiGenova will set up an Instagram account.
- iv. Daniel Little DiGenova as secretary expressed interest in being Social Media persons to update the membership during meetings and events.

### d. Mentoring Program Update (Stephanie Moeller)

- i. There has been membership interest in creating a new incarnation of the mentoring program. Stephanie Moeller is in contact with these members about what the new version could look like.
- ii. The current program ends Aug 1st. Seems to be going well. Upon completion, CEUs will be awarded.

### e. Third State Rep Position (Grace Artl)

- i. Formal interest has been expressed by one member. Still a concern that leaves us Columbus heavy in the board's makeup. **Anthony Nelson will include the call for this with an Aug 1, 2016 deadline along with the call for the committees above.** Daniel Little DiGenova will be

## f. Upcoming Partnerships (Grace Artl)

- i. OCRID has been contacted by Stefanie Day of DWAVE (Deaf Women Against Violence Everywhere). DWAVE, OAD (Ohio Association of the Deaf), DGM (Deaf GrassRoots Movement) will be doing community education and legislative advocacy regarding a variety of topics including interpreter qualifications. Current grant application funding would be to support a September 2016, and October 2016 event, and more moving forward. If OCRID is interested in partnering, a letter of commitment would need to be submitted. Grace Artl expressed interest in entering this partnership. Anthony Nelson recognized the support that members of DWAVE's have had towards OCRID as an organization. This proposal was reviewed for conflict of interest and determined to have none. Board agreed to move forward with this partnership. **Grace Artl will respond to DWAVE.**
- ii. OCRID has been contacted by Mig DiGenova of "Phoenix" requesting partnership for a separate grant application that would bring educational training for interpreters regionally throughout the state. This partnership could also include Phoenix providing training at the OCRID state conference. This may require some financial commitment from OCRID. Stephanie Smith Bowman proposed "Phoenix" covering costs for venue reservations and presenters, OCRID covering travel and hotel for presenters (up to \$200). Participants will not pay for the training. This proposal was reviewed for conflict of interest and determined to have none at this time. **Grace Artl has sent the MOU (Memorandum of Agreement) to the board for review by Monday**, pending no concerns at that point, the Board agreed to move forward with this partnership. **Grace Artl will sign the MOU and return by Thursday.**
- iii. Priscilla Doubt has requested OCRID sponsorship for a more in-depth CDI trainings.

## g. Banking (Sara Yurkovic)

- i. **Sara Yurkovic will be writing a letter for incoming President and Treasurer to take to the bank to transfer access to them as the incoming board members.** Once this has been submitted to the bank, Sara Yurkovic and Tom can be removed via a separate form. Sara Yurkovic will remain on the account for 1-year. **Alex Childs will be requesting a new card, in his name.** Statements and online banking are activated. Log-in information should be shared with the president. Security notifications for various treasurer systems has been transferred to Alex Childs.

## a. Membership Procedures (Sara Yurkovic)

- i. **When Michelle Doyle takes over the Membership at Large Position membership processing is her responsibility.**
  1. Electronic form will be sent to the membership email.
  2. Member at Large will forward the membership form to the Treasurer (asap).
  3. Member at Large will document the membership in the database (monthly at minimum).
- ii. Online contact form will be sent to the Secretary account from this point forward. **Stephanie Moeller will be making this change effective immediately.**

## **h. Rule 88/Moratorium/Sunseting Discussion (Anthony Nelson)**

- i. [Sign Language Interpreters for Valid Credentialing](#)  
[May 26 at 7:12pm](#)

In March 2016, the RID Board of Directors made the decision to open the application process for the NIC and CDI as of July 1, 2016. This left the SC:L and OTC Performance Exams to remain under the moratorium, and with this, written test takers remain in limbo. As a result, during the May 19, 2016 Board Meeting it was decided to add the SC:L and OTC Knowledge Exams to this existing moratorium. In the near future [at least the next 2-3 years], there is no plan to offer specialty testing due to a lack of fiscal resources for new test development.

As well, due to the age of the tests, and the need for new written test development as well as performance, it is not reasonable to continue offering these tests. Therefore, effective June 1, 2106,RID will no longer accept any new applications for the SC:L or OTC Knowledge Exams.

- ii. Concern from the membership has been expressed regarding the effects of the SCL test being sunset in the midst of active legal training programs in the state. Anthony Nelson sent a response to this, advocating for the interpreters concerns through Sandra to RID national.

## **3. Q and A Time**

- a. Do we pay Josh Gallagher (webmaster)? Yes. \$750.00/year. He owns the domain rights for as long as we have the same URL. Contract can be found in the treasurer's email account.

## **4. Next Meeting:**

- a. **July 26, 2016 (Board Conference Call - 7 PM)**
- b. **August 13, 2016 (Board Retreat - 9 AM to 3 PM, location TBA)**

## **5. Adjourn: 11:24 AM**