

OCRID Board Meeting

May 21, 2017

Videoconference

APPROVED 8/10/2021

Present: Grace Artl, Alex Childs, Stephanie Moeller, Michelle Doyle, Lisa McLaughlin

Meeting Called to Order: 10:05am

1. Conference Wrap-Up

a. Reflections from Michelle Lee

- i. Feedback/evaluations will be sent to presenters this evening by Sara Yurkovic. Feedback regarding workshop content was good though there were some negative comments regarding the interpreting skill/setup for the mental health workshop. The morning keynote received some negative feedback. Michelle L. and Grace have started a conversation regarding how to handle the feedback.
- ii. All vendor payments have been made with the exception of one check from a vendor that was a result of miscommunication (check will be sent and arrive within 2-3 weeks).

b. Financial Report (Alex)

- i. <https://docs.google.com/document/d/1o8MUk8UxLNEbAam0malPcmgSO/SjyyoNuTzWhhq1MMO0/edit?usp=sharing>
- ii. Registration Income: \$4,405
- iii. Sponsorship Income: \$3,720
 1. Total Income: \$8,125
- iv. Total Expenses: ~\$7,000
- v. Profit: ~\$1,125

c. Final Registration Numbers

- i. Paid Attendees: 56
 1. No Shows: 4
- ii. Presenters: 7
- iii. Interpreters: 4
- iv. Support Staff: 1
- v. Exhibitors: 7
- vi. Total: 76**

d. Ideas and Feedback for OCRID '18

- i. Feedback regarding OCRID '17
 1. If we work with an agency to coordinate future events, the agency will need to adhere to interpreter standards for conference level work.
 2. Two primary areas of focus:
 - a. Early Planning

- i. Proposal has been sent to OSD for possible use of conference space
 - ii. Send out call for committee members during the summer
 - b. Advertising
 - i. Post introductions of workshop presenters with pictures on FB and Constant Contact
 - ii. Make a printable flyer to post at work locations and colleges
- 2. Motions from the Conference
 - a. Affiliate Chapter Recognition in Bylaws
 - i. The RID Affiliate Chapter Handbook does not specify a need to including language regarding AC and national organization affiliation.
 - ii. Grace has emailed compliance@rid.org for an official decision.
 - b. OCRID and OAD partnership to investigate interpreter standards in Ohio
 - i. This effort will become a responsibility of the next Director of Community Relations who will report to/involve the board as needed
- 3. Membership Drive
 - a. Advertisements/Reminders
 - i. Constant Contact
 - ii. Facebook
 - iii. Website
 - 1. Grace and Michelle will make a video to add to these reminders
 - b. Other strategies?
 - i. Pros and cons of mailing a postcard?
 - 1. Cost, not as likely to reach who we would intend
 - ii. Offer something enticing?
 - iii. Send flyer to ITPs, agencies, etc to ask them to share it
 - iv. Check with alumni groups re: posting flyers for membership
 - 1. Michelle D will get in touch with ITPs to see if they have alumni groups, etc.
 - c. Discussion regarding switching membership database from current procedure into a Google form. Table discussion of transfer to google form until next board meeting/membership committee meeting.
 - d. Calendar for our membership drive approach/timeline
- 4. Elections - Timeline and Strategy
 - a. Nomination Window - Open through June 5
 - b. June 5 (possibly prior) - Send email to nominees to ascertain acceptance of nomination
 - i. Email nominees to submit bios, picture, video
 - 1. Motion by Michelle Doyle: I move to say that nominees for upcoming board shall be given a suggestion to submit a bio, picture, and short video
 - a. Seconded by Alex Childs

b. Motion Passes

- c. Ballots sent through Election Buddy on June 6 (window open until June 16)
 - i. Michelle D. will be emailing RID for a list of the Associate RID members
 - d. New board members announced on June 17
 - i. Board Meeting in July (in person) for everyone to discuss transition for new board positions
 - ii. Board members can also meet one on one with outgoing members to discuss specific transitions
5. Possible New Projects
- a. Stephanie Smith Bowman at DeafPhoenix
 - i. Get in touch with SSB again to clarify roles for OCRID in her project
 - 1. Processing CEUs? Hosting workshops? Advertising? Something else? (DP perks would be received as organizational member.)
 - 2. Come up with a list of questions regarding the project
 - 3. This project will fall under the role of the Director of Community Relations
 - b. Supreme Court of Ohio/Hallenross/OCRID Module Video Project
 - i. Grace will send out final proposal from the SCO to the board
 - ii. OCRID is primarily serving as the fiscal agent
 - c. Transition to G Suite
 - i. Currently waiting for website domain validation
 - ii. Board will investigate options for transference of email accounts and shared documents/archives
6. Updates
- a. Professional Development Schedule
 - i. Early Fall: Sept 9 or 16 (**Northern Ohio**)
 - ii. Late Fall: Nov 4 or 11 (**Central Ohio**)
 - iii. Winter: Feb 3, 10, 17, 24 or March 3 or 10 (**Southern Ohio**)
 - iv. Spring (May): State Conference (**Central Ohio**)
 - b. Enforcement of member vs. nonmember fees for CEU processing
 - i. Discuss with CMP committee - what does the fee look like for non-members and non-member organizations
7. Next Meeting: June 8 @ 7:00pm (videoconference) - (Grace is in Indy -- will let you know if we need to choose an alternate time.)
- a. **Meeting moved to June 1st at 7pm via videoconference**

Meeting Adjourned: 12:28pm