



## OCRID Annual Conference and Business Meeting 2016 Minutes

### “Exploring Identity in an Evolving Community”

April 2, 2016

MINUTES APPROVED 5/6/2017

- 1) Call to Order 1:18pm
- 2) Recognition of Parliamentarian, Shalene Germani.
- 3) Establishment of Quorum, established.
- 4) Approval of the 2015 Business Meeting minutes, approved.
- 5) Approval of standing rules, approved.

#### 1) Officer Reports

##### a. President’s Report, Anthony Nelson

When there is change ahead, you have to change your head. Many changes in this term included analysis of who we are, our purpose, and what we do. This last year focused on succession planning, future vision, mission analysis, and evaluation on the continuation and form of professional development opportunities. We have also begun evaluation of our bylaws, PPM and standing rules which have historically only existed in frozen copy format.

This past year started with a box meeting, an opportunity to clean out achieved hard copy records (business meeting minutes and financial reports 1968-current). This review provided some insights to iterations of the board. From 1968-90s a strong focus had been on gathering funds to provide interpreter trainings. This involved partnerships with BVR, Goodwill, as well as the Deaf Community. In the 1990s our focus shifted to the application and impact of the American’s with Disabilities Act. Around 2005 with advents in technology, our focus changed to managing and harvesting the impacts of that (including the increased use of VRS). Since 2008 there has seemed to be a more introspective focus of the board to see what the purpose of the organization is in a changing landscape where many new professional organization such as Street Leverage are emerging.

This last year focused on budget planning, succession planning, future vision, mission analysis, and evaluation on the continuation and form of professional development opportunities. We have also begun evaluation of our bylaws, PPM and standing rules which have been long standing and may be less relevant than when they were originally produced. These documents have historically only existed in frozen copy format and are now being reproduced in electronic format for increased accessibility. All of this work will need to continue.

The evaluation of membership communication led to the discovery that we haven’t been communicating enough with the membership. Sara Yurkovic has actively been searching for cost savings measures/opportunities in this area. Facebook is being utilized to a greater extent for communication. Membership to tools such as constant contact have been adjusted. Maximizing the functionality of technological resources and minimizing the loss of historic data also led us to creating position specific google accounts for board members.

## 2) Officer Reports

### a. President's Report, Anthony Nelson continued...

Meet and greet opportunities have been underway over the last four months. Three were held (in Sandusky, Dayton, and Columbus) and incredibly helpful in assessing the membership's needs. These have provided an opportunity to look at how the board can best serve the membership, and review potential changes in how we provide and envision professional development. It's also an opportunity to reach out to the missing stakeholders in our organization (educational interpreters, interpreter educators (deaf and hearing), deaf interpreters, and others).

The SWOT (Strengths, Weaknesses, Opportunities & Threats) analysis at this conference is intended to be another opportunity to solicit feedback from OCRID membership on the strengths, weaknesses, opportunities, and threats to the organization. Please be sure to provide feedback on these items. If your feedback includes an opportunity to get involved include your contact information on the back of your feedback. A "Survey Monkey" survey will be sent to the membership to solicit this same feedback.

As we look to the future, we've begun to analyze the various board positions for relevancy and efficiency. The member at large position for example has been identified as a position that could share duties more appropriately with the secretary or the treasurer allowing a pivot of the current focus.

There also seems to be opportunities for committee construction that could more directly serve specialized populations (educational interpreters, post-secondary educational interpreters, deaf interpreters, legal interpreters, etc.) Especially as some organizations, such as ISLR who historically have served our membership are no longer running. As this is being considered there is a call for membership involvement in these efforts. Interpreters who may have previously been involved with these professional organizations bring particular subject matter expertise that would be incredibly relevant in getting these new structures up and running.

### a. Vice President's Report, Grace Artl

- i. Recognition from Anthony Nelson to Grace Artl as head of the conference planning committee for all their work in organizing this conference.
- ii. Blood, sweat and tears went into planning this year's conference. The conference theme was chosen in recognition of the fact that our community and our world is changing. As the communities we work with change, we need to be meeting that change head on. We need to always be assessing how we can provide the best services possible wherever we are working. Thus, the theme of social justice was chosen intentionally.

It is hoped that those in attendance at the keynote learned the importance of considering one's own identity and owning how one's own identity impacts us as the people we are and the work that we do (implicitly or explicitly).

The educational interpreter tract this year has been important for reasons already discussed. Support for specialized training also exists through the level and educational workshops as a recognition that that work needs to be supported and validated by us as an organization.

Thank you to the conference planning committee. Working with you on this conference has been a positive experience. Many people committed a great amount of time and energy to make this a success. Thank you to the presenters as well, those present and not present at this meeting. Thank you to the interpreters who are working currently and those who are not. It is always beneficial for us to learn from one another's work. Thank you to the support staff as

they've been highly motivated throughout the conference. Lastly, thank you to the membership, for without attendees there is no need for a conference.

**b. Treasurer's Report, Sara Yurkovic**

- i. Recognition from Anthony Nelson for Sara's hard work replacing the resigned treasurer, Tom Berry who stepped down at the 2015 Business Meeting. Sara worked tirelessly over this year to assess what is needed from that position.
- ii. This year's taxes were filed on time.  
RID's mandatory financial reporting was submitted on time. For clarity on the business relationship between RID and OCRID, beyond financial reporting there's not much funding passed through the affiliate chapter's to RID. No percentage of professional development funds charged to participants is given to RID. \$150.00 CEU processing fee is paid to RID nationally to allow us to continue to sponsor CEUs.

The current OCRID bank account balance is \$49,359.22. The PayPal account balance is \$1,146.70.

This year's conference costs are estimated to be \$14,000.00.

The treasurer laptop and hard copy files were assessed at the beginning of the year. The laptop and software to run were purchased in 2004, which is quite outdated. An online Quickbooks subscription has been purchased and is being used for accounting purposes currently. That system was researched extensively by Sara, and reviewed by the board who voted to implement this new tool. Quickbooks is the system that has been processing invoices for this conference, and we expect this to be an efficient system moving forward. Benefits of the Quickbooks subscription include functionality in that aside from processing and invoices (payments and expenditures) it is also streamlined with Turbo Tax which we use for tax filing, and links with our online banking.

**c. Secretary's Report, Lynda McChesney**

- i. Recognition from Anthony Nelson for service over this past term, and persistently reminding the board for needed materials throughout the term.
- ii. Minutes stand as majority of the report.

Much work over the last two years has been in transitioning materials to editable electronic format.

**d. Member-at-Large Report, Anthony Nelson (stand-in)**

- i. Four months ago Bobbie Huebner resigned from her position as Member-at-Large. Thank you to Bobbie for her many years of service to the board. The term was scheduled to be up for electing during this business meeting. Given that the board analyzed the current duties being performed by the position and divided up duties for the remainder of the term. Many of those duties have fallen to the secretary and treasurer. The position itself was analyzed extensively by the current board who is recommending that the incoming board look into changing the position description as outlined in the bylaws and PPM to be a more outward facing position.

**e. State Rep Report, Madi Reno & David Shanahan**

- i. David Shanahan and Madi Reno have been serving on the board for one year at this point. David Shanahan's previous experience working on a local chapter of OCRID brings unique perspective to this position. Madi Reno has focused on reaching out to student interpreters. Work this past year has included hosting the Meet-and-Greet events. Few attendees were present at each, but attendance was at high quality. There was opportunity to open dialogue with students as well as deaf mentors. Discussion included how to better serve students professional development, how to get the deaf community more involved with the

organization, how to recruit more individuals to be involved with organization. There seemed to be a misperception at each event that these events were intending to provide an update on the state of RID, but the purpose was really to be focusing on state-level issues. As these events continue, please encourage interpreters (students and professionals) as well as Deaf community members to be involved.

## **1) Special Reports, Anthony Nelson**

### **a. Awards**

- i. No nominations for any of the awards received.
- i. Nomination process is completely electronic. The membership is encouraged to recognize our peers for the great work they do.

### **b. CMP Report, Susan Harvy**

- ii. This last year has been busy! In FY 2016 there were 129 training events sponsored by OCRID (this includes PINRAS, workshops, and academic course study).
- iii. 3 conferences were sponsored (not including the OCRID conferences) within that time frame as well. Many private organizations continue to ask OCRID to be their CMP Sponsor. CMP processing is still offered for free to the OCRID membership. Organizations who are seeking CMP sponsorship can receive that for free by becoming an organizational member.

This conference included CMP processing for 18 workshops.

All the audits and records are current from RID. Nancy Hazlett has previously advised that the sponsoring process was easy to complete. Changes within RID are a foot. Four different types of training events are submitted to RID in one report, but now RID is requiring additional supporting documentation for validation of some of these events.

RID's Professional Development Committee (PDC) has a counterpart at OCRID through the CMP committee which this current position is the chair for. Historically as the board has planned conferences and other events, committee work has been the obligation of the CMP sponsor. Now there is a need for greater involvement from the membership on this committee for some of these processing duties. With the changing platforms of workshop opportunities, it's possible that the membership may request that OCRID host more technologically based trainings. In the case that these requests arise, a more active committee would be able to submit ideas to the board that hold greater relevance for the membership.

The mentorship program is up and running this year with 6 members. Certified interpreters are working with pre-certified interpreting mentees through this program. The program starting in January and will conclude in August. Since there is only 6 members involved at this time and the hope was that this would interest a greater number of members, the committee will be analyzing what the needs of the membership really are. This may take the form of a survey, intended to get to the nitty gritty needs from the membership. This analysis will be submitted to the board for consideration for future mentor programming.

As RID's PDC responsibilities are changing, future roles and responsibilities have not yet been outlined. There is also no news yet about what the social justice CEU requirement will look like in action.

Please use the gmail address for this position for communication as well. It has been standardized with the formats of the email accounts for the rest of the board.

## **1) Unfinished Business**

- a. None.

## 1) New Business

### a. Elections

#### i. Member-at-Large

1. Nominations from the floor
  - a. Michelle Doyle (Stephanie Moeller/Sara Yurkovic). Accepted.
  - b. Elected by acclimation.

#### ii. Secretary

1. Nominations from the floor
  - a. Daniel Little DiGinovia (Sara Yurkovic/David Shanahan). Accepted.
  - b. Elected by acclimation.

#### iii. Treasurer

1. Nominations from the floor
  - a. Alex Childs (Jo Moore/"multitudes"). Accepted.
  - b. Elected by acclimation.

#### iv. Vice President

1. Nominations from the floor
  - a. Michelle Lee (Susan Harvey/Michelle Doyle). Accepted.
  - b. Elected by acclimation.

#### v. President

1. Nominations from the floor
  - a. Grace Artl (Sara Yurkovic/Lynda McChesney). Accepted.
  - b. Elected by acclimation.

#### vi. State Rep

1. Madi Reno has submitted her resignation to the board effective this conference. This position is not up for election until next year, but is appointed by the President. Please be in contact with Anthony Nelson if you are interested.

## 2) President's Award

- a. Awarded to Judith Carson for her 15 plus years of attendance and service as parliamentarian to the board.

## 1) Motions and Resolutions Previously Submitted

- a. No motions previously submitted.
- b. Resolutions

#### i. Resolution #1

Whereas Grace Artl has put together a committed team of professional volunteers, and Whereas she has proven that she is dedicated to assuring the success of the OCRID State Conference, and Whereas she has worked long volunteer hours in preparation for this year's conference, Therefore, be it resolved that the President, Board and current members express our heartfelt gratitude to Grace for her leadership and efforts as OCRID Vice President for a job well done and signify so by a round of applause.

#### Resolution #2

Whereas OCRID relies on dedicated individuals to serve as committee members to the organization, and Whereas those members dedicate their time and energy to assure the success of OCRID, and Whereas those individuals are committed to working as a team, Therefore, be it resolved that the President, Board and current members extend our heartfelt appreciation to all committee members of the 2016 conference for their dedicated service to OCRID for the purposes of this conference and signify so by a round of applause.

#### Resolution #3

Whereas Conference Interpreters are always the Best of the Best, and Whereas Conference Interpreters perform long hours preparing and working in front of peers, and Whereas Conference Interpreters act as role models and inspiration to future generations of interpreter

Therefore, be it resolved that the that the President, Board and current members extend our heartfelt gratitude for a job well done and signify so by a round of applause.

**Resolution #4**

Whereas Student Representatives are the future of our organization and profession, and Whereas Student Representatives provide support to the board and attendees of the conference, and Whereas those individuals are committed to working as a team for the success of this conference Therefore, be it resolved that the that the President, Board and current members extend our heartfelt gratitude for a job well done and signify so by a round of applause.

**1) Motions and Resolutions from the Floor, Anthony Nelson**

- a. None submitted.

**1) Special Thanks/Announcements, Anthony Nelson**

- i. Certificates given to exiting board members.
- ii. Recognition of Sara Yurkovic for her technological and innovative expertise in streamlining the board.
- iii. Recognition of Steph Jones for her technological expertise in google advancing the use of this tool for the board.
- iv. Special thanks to Lisa McLaughlin for her willingness to run the visual display during this meeting as well as her assistance in coordinating SSP/DB/PT services during this conference.
- v. Region III representative acknowledged for her attendance and ongoing support to the state.

**1) Meeting Adjourned 2:25 pm (David Shanahan/Grace Artl)**